

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

**Meeting to be held in the Civic Hall, Leeds on
Monday, 8th September, 2008 at 10.00 am**

**A pre-meeting will take place for ALL Members of the Board
in a Committee Room at 9.30 am**

MEMBERSHIP

Councillors

| | | |
|--------------------|---|----------------------------------|
| B Anderson (Chair) | - | Adel and Wharfedale |
| A Blackburn | - | Farnley and Wortley |
| A Castle | - | Harewood |
| B Cleasby | - | Horsforth |
| D Coupar | - | Middleton Park |
| A Gabriel | - | Beeston and Holbeck |
| D Hollingsworth | - | Burmantofts and Richmond Hill |
| G Hyde | - | Killingbeck and Seacroft |
| J Marjoram | - | Calverley and Farsley |
| L Mulherin | - | Ardsley and Robin Hood |
| M Rafique | - | Chapel Allerton |
| A Taylor | - | Gipton and Harehills |

Please note: Certain or all items on this agenda may be recorded on tape

**Agenda compiled by:
Stuart Robinson
Governance Services
Civic Hall
LEEDS LS1 1UR
Telephone No: 247 4360**

**Principal Scrutiny Adviser:
Angela Brogden
Telephone No: 247 4553**

Produced on Recycled Paper

A G E N D A

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|--|---------|
| 1 | | | <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p> | |
| 2 | | | <p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda.</p> | |

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|--|---------|
| 3 | | | LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes.) | |
| 4 | | | DECLARATIONS OF INTEREST To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct. | |
| 5 | | | APOLOGIES FOR ABSENCE To receive any apologies for absence. | |
| 6 | | | MINUTES - 24TH JULY 2008 To receive and approve the minutes of the Scrutiny Board (Environment and Neighbourhoods) meeting held on 24 th July 2008. | 1 - 8 |
| 7 | | | EXECUTIVE BOARD - MINUTES To note the minutes of the Executive Board meeting held on 16 th July 2008. | 9 - 24 |
| 8 | | | UPDATE ON THE SUPPORTING PEOPLE PROGRAMME To receive a report from the Director of Environment and Neighbourhoods on the implementation of the Supporting People Inspection Action Plan. | 25 - 30 |
| 9 | | | CO2 EMISSIONS INQUIRY - FORMAL RESPONSE To consider a report from the Head of Scrutiny and Member Development presenting the formal responses to the Board's recommendations following its Inquiry into CO2 emissions. | 31 - 36 |

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|--|---------|
| 10 | | | LETTINGS POLICY - PROPOSED CHANGES To note the Board's draft statement to the Executive Board in relation to the proposed changes to the Lettings Policy. | 37 - 42 |
| 11 | | | SCRUTINY INQUIRIES - DRAFT TERMS OF REFERENCE To consider a report from the Head of Scrutiny and Member Development presenting draft terms of reference for the Board's forthcoming Inquiries. | 43 - 52 |
| 12 | | | CURRENT WORK PROGRAMME To receive a report from the Head of Scrutiny and Member Development on the Board's current work programme. | 53 - 66 |
| 13 | | | DATE AND TIME OF NEXT MEETING Monday 13 th October 2008 at 10.00am (Pre-meeting for Board Members at 9.30am) | |